

SDMF Human Resources Division

2/17/2017

Cari Brust - Director of Human Resources

262-250-3202 Ext 3202

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Compensation and Benefit Plans (Big Web Ticket)
Continuous Improvement
Employee Handbook (Big Web Ticket)
Employee Relations
Human Resource Compliance and Policy
Human Resource Scorecard
Professional Development
Strategic Planning

Julie Biksadski - Human Resources Manager

262-255-8441 Ext 8441

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Compensation Changes (Big Web Ticket)
(including Licensing/Degrees)
Employee Handbook (Big Web Ticket)
Employee Relations
Human Resources Website
My Learning Plan/Frontline Contact (Big Web Ticket)
New Hires (Big Web Ticket)
Recruitment/WeCan (Big Web Ticket)
Years of Service

Amy Ignasiak - HR Administrative Assistant

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District Office Customer Care
Employee Demographic Changes (Big Web Ticket)
Employee Recognition
Employment Verifications for DPI Licensing
Seasonal Hires (Big Web Ticket)
Staff ID Badges (Big Web Ticket)
Student Teachers (Big Web Ticket)
Volunteer Applications and Approvals

Jayne Paddock - HR Administrative Assistant

262-255-8440, Main District Phone/Ext 8201 HR

262-255-8449, Ext 8449 Student Enrollment

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District Office Customer Care
Staff ID Badges (Big Web Ticket)
Student Enrollment
Volunteer Applications and Approvals
Work Permits

Cindy Leiler - HR Coordinator

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Absence and Leave Management (Big Web Ticket)
AESOP/Frontline Contact (Big Web Ticket)
Employee Benefits Administration (Big Web Ticket)
(health/dental/vision/life/disability/retirement)
(including Annual Open Enrollment)
Employee Relations
FMLA (Big Web Ticket)
Human Resource Newsletter
Retiree Relations
Substitute Manager
Workman's Compensation (Big Web Ticket)
Workforce Health/Ergonomics

Sandi Rae O'Brien - HR Coordinator

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AESOP/Frontline Contact (Big Web Ticket)
Licensing Compliance (Big Web Ticket)
Retiree Relations
Safe Schools Contact (Big Web Ticket)
Seasonal Hires (Big Web Ticket)